

July 28, 2021

Ref: ULL/SEC/Compliance/2021-22

Department of Corporate Services

Bombay Stock Exchange Ltd. Phiroze Jeejeebhoy Towers Dalal Street, Mumbai – 400 001 Mr. Hari K.

Asst .Vice President- Operations
National Stock Exchange of India Ltd
Exchange Plaza, Bandra – Kurla Complex
Bandra (East), Mumbai – 400 051

Dear Sir,

Ref: BSE Scrip Code -506690: NSE Symbol – UNICHEMLAB

Sub: Reconciliation of Share Capital Audit for the Quarter ended June 30, 2021

As required under required under Regulation 76 of the Securities and Exchange Board of India (Depositories and Participants) Regulations, 2018 (erstwhile circular no. D&CC/FITTC/CIR-16/2002 issued by Securities and Exchange Board of India (SEBI) and Regulation 55A of SEBI (Depositories and Participants) Regulations, 1996) ["the Regulations"], we enclose herewith Certificate of Reconciliation of Share Capital Audit dated July 26, 2021 issued by M/s. N A Shah Associates LLP, Chartered Accountants for the quarter ended June 30, 2021.

Kindly take the same on your records.

Thanking you,

Yours Faithfully, For UNICHEM LABORATORIES LIMITED

MUMBAI

PRADEEP BHANDARI

Head - Legal & Company Secretary

Encl: As Above



Certificate No: 109 / 2021-2022

To,
The Board of Directors
Unichem Laboratories Limited
Unichem Bhavan,
Prabhat Estate, S.V.Road,
Jogeshwari (West),
Mumbai – 400102,
Maharashtra,
India.

<u>Independent Auditor's Certificate for Reconciliation of Share Capital for quarter ended</u> 30th June, 2021

Certificate for Reconciliation of Share Capital

- 1. We have been requested by the management of **Unichem Laboratories Limited** (hereinafter 'the Company') to certify that the accompanying Annexure 1 attached herewith contains details as required under Regulation 76 of the Securities and Exchange Board of India (Depositories and Participants) Regulations, 2018 ["the Regulations"] and in the format prescribed by the Bombay Stock Exchange (BSE) and the National Stock Exchange (NSE).
- 2. The certificate is being issued with the terms of our engagement letter dated 7th July, 2021

Management's Responsibility

3. The Management of the Company is responsible for preparation and providing the details / information which are required to be certified as per para 1 above. This responsibility includes providing access to records maintained by Registrars and Share Transfer Agent (Link Intime India Private Limited) relevant to our verification.

Auditor's Responsibility

- 4. Pursuant to the requirements as given in para 1 above, it is our responsibility to give reasonable assurance by way of this certificate, whether Annexure 1 attached herewith contains the details as required by relevant circular / regulation as referred to in para 1 above.
- 5. We have examined the records / documents maintained by the Company and its Registrars and Share Transfer Agent for the purpose of this certificate, in accordance with the Regulations.
- 6. We have carried out our examination in accordance with the Guidance Note on Reports or Certificates for Special Purposes (Revised 2016) issued by the Institute of Chartered Accountants of India. The Guidance Note requires that we comply with the ethical requirements of the Code of Ethics issued by the Institute of Chartered Accountants of India.

N. A. Shah Associates LLP is registered with limited liability having LLP identification No. AAG-7909 Regd. Off.: B 41-45, Paragon Centre, Pandurang Budhkar Marg, Worli, Mumbai 400 013. Tel.: 91-22-40733000 • Fax: 91-22-40733090 • E-mail: info@nashah.com

N. A. SHAH ASSOCIATES LLP

Chartered Accountants

Certificate No: 109 / 2021-2022 (continued...)

7. We have complied with the relevant applicable requirements of the Standard on Quality Control (SQC) 1, Quality Control for Firms that Perform Audits and Reviews of Historical Financial Information, and Other Assurance and Related Services Engagements.

Conclusion

8. Based on our examination and as per information and explanation given to us, we certify that there are no differences in the share capital held in dematerialized form by the depositories with the register of members maintained by the company. Also, we did not notice any instance where the total time required for completion of dematerialization exceeded the stipulated time of 21 days from the date of receipt of request by the issuer. There is no further issue of share capital during the said quarter. The details presented in Annexure 1 for the quarter ended 30th June, 2021 are as required by the Regulations and in the format as prescribed by the Bombay Stock Exchange (BSE) and the National Stock Exchange (NSE).

Other matter

9. Due to COVID-19 lockdown, we are not able to verify the physical documents available with the Registrar and Share Transfer Agent (RTA), therefore we have relied on the documents provided in the electronic mode from the RTA. Our conclusion is not modified in respect of this matter.

Restriction on use

10. The certificate is provided solely for the purpose of submission to the stock exchanges (BSE and NSE) to comply with requirement as stated in para 1 above and should not be used for any other purpose. Accordingly, we do not accept or assume any liability or any duty of care for any other purpose or to any other person to whom this certificate is shown or into whose hands it may come without our prior consent in writing.

MUMBAI

For N. A. Shah Associates LLP

Chartered Accountants

Firm Registration No. 116560W / W100149

Milan Mody

Partner

Membership No. 103286 UDIN: 21103286AAAAEW8593

Place: Mumbai Date: 26th July, 2021

Sr. no. Reconciliation of Share Capital Audit Report Annexure 1 to certificate no. 109 / 2021-2022 For Quarter Ended 30-Jun-21 2 ISIN INE351A01035 Face Value Rs.2/- each Name of the Company Unichem Laboratories Limited Registered Office Unichem Bhavan, Prabhat Estate, Off. S.V. Road, Jogeshwari(West), Maharashtra, Mumbai-400102, India Unichem Bhavan, Prabhat Estate, 6 Correspondence Address Off. S.V. Road, Jogeshwari(West), Maharashtra, Mumbai-400102, India Telephone & Fax Nos. Tel: 66888333 Fax: 26784391 Email address 8 shares@unichemlabs.com Name of the Stock Exchanges where the company's securities are listed: Bombay Stock Exchange (BSE) National Stock Exchange (NSE) Number of equity shares % of total issued capital Issued Capital 10 7,04,05,750 100.00 Listed Capital (exchange wise) 11 BSE (A) 100.00 7,04,05,750 NSE (B) 7,04,05,750 100.00 (as per company records) Held in dematerialised form in CDSL 10.40 (a) 73,22,165 Held in dematerialised form in NSDL 13 (a) Held in Demat 6,10,64,170 86.73 Physical 14 20,19,415 2.87 15 Total No. of shares (12+13+14) 7,04,05,750 100.00 16 Reasons for difference if any, between : Difference Reason (10 & 15) Nil (11 & 15) Nil (10 & 11)



Sr. no. Reconciliation of Share Capital Audit Report Annexure 1 to certificate no. 109 / 2021-2022 Certifying the details of changes in equity share capital during the quarter under consideration as per table below: No change Whether No.of equity shares Applied / Listed on Stock Whether In-prin. appr. Not Applied intimated to pending for Exchanges intimated to NSDL SE (Specify Names) for listing CDSL (Specify Names) Register of Members Is updated (Yes/No) Yes If not updated upto which date 19 Reference of previous quarter with regards to excess dematerialised shares, if any Not applicable 20 Has the company resolved the matter mentioned in point no.19 above in the Not applicable current quarter? If not, Reason why? 21 Mention the total no. of requests, if any, confirmed after 21 days from date of receipt by Issuer and the total no. of requests pending beyond 21 days with the reasons for delay: Total no. of demat requests No. of requests No. of shares Reasons for delay Confirmed after 21 days / Pending for more Nil [as per information provided by R&T agent] than 21 days (Refer Note 1, 2 and 3 below) Name, Telephone & Fax no. of the compliance officer of the company Tel: 66888404, Fax: 26784391 Mr. Pradeep Bhandari Head - Legal & Company Secretary Email id: pradeep.bhandari@unichemlabs.com 23 Name, Address, Tel. & Fax No., Regn no. of the auditor (certifying the particulars) N. A. Shah Associates LLP Milan Mody B 21-25 / 41 - 45 Paragon Centre (Signing Partner) Pandurang Budhkar Marg Membership No: 103286 Worli, Maharashtra, Mumbai - 400 013 Tel. No.- 40733000 Fax - 40733090 ICAI Firm Registration No. - 116560W/W100149 Appointment of common agency for share registry work (if yes name & address) Link Intime India Private Limited C 101, 247 Park, LBS Marg, Vikhroli West, Maharashtra, Mumbai - 400 083 Tel No: +91 22 49186000 Fax: +91 22 49186060 Any other detail that the auditor may like to provide (eg.BIFR company, delisting from SE, company changed its name etc) -Due to COVID-19 lockdown, we are not able to verify the physical documents available with the Registrar and Share Transfer Agent (RTA), therefore we have relied on the

documents provided in the electronic mode from the RTA. Our conclusion is not modified in respect of this matter.

Rejected Demat applications have been excluded for the purpose of verifying the number of days for processing.

Above does not include remat requests (if any) received during the quarter as it is outside the scope of this certificate

For computing the number of days for processing of Demat request, the number of days for receipt of request from the DP to RTA has been excluded.

Notes:

2)

